

eco energy fair

17 October 2009 · Hove Town Hall

Organised by



Transition
Brighton & Hove
Energy group

energy@transitionbrightonandhove.org.uk

Dear eco installers, suppliers and organisations

We invite you to meet 500 potential customers who want to know what you do and how they can get involved.

The residents of Brighton and Hove are increasingly committed to protecting the environment. They are keen to hear how you can help them reduce their carbon footprint.

To help you do this, the Transition Brighton and Hove Energy Group is holding an **Eco Energy Fair on Saturday 17 October 2009**, from 10am to 4pm. Our aim is to encourage as many people as possible to commit to using renewable energy and make energy savings throughout their lives.

We are inviting you to take an exhibition stand at the Eco Energy Fair. You will benefit from pre-event marketing and press coverage on the day. We are also confirming a programme of speakers.

Space is limited – there will be just 50 stands, allocated on a first-come, first-served basis. So respond quickly to secure the opportunity.

We look forward to your reply and seeing you at the event.

Kind regards

Jim Adams

Transition Brighton & Hove Energy Group

How to apply

See the next page for a hall layout and a form for you to complete and return by post with a cheque for the full amount.

We will supply a table (4'6" x 2'6") and two chairs. Please supply your own display stand for your marketing materials. Please note that the council require any structure to be stable and not a risk to health and safety.

About Transition Brighton & Hove

Transition Brighton & Hove is a group of volunteers working to start a city-wide community response to the challenges of climate change and peak oil.

About the Energy Group

The Energy Group's objectives are

- To help enable reductions in energy consumption derived directly or indirectly from fossil fuels
- To participate in developing local resilience in energy production
- To educate and help the public to learn about energy consumption and conservation, to change behaviour

Website

<http://www.ecoenergyfairbrighton.org.uk>

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Display space reservation

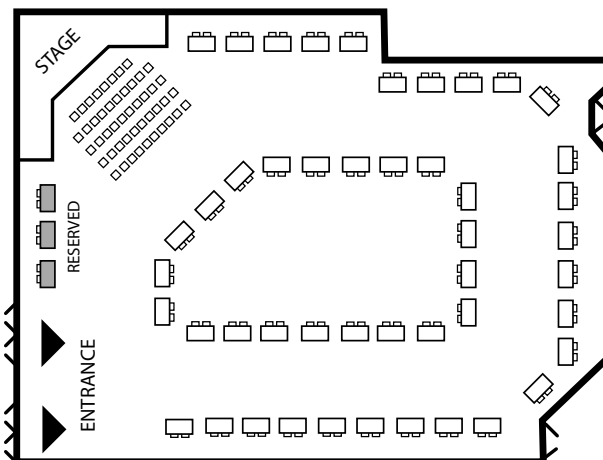
Each reservation includes space up to 1m x 2m including one table either 4'6" x 2'6" or 2'6" square. The venue is the Great Hall of the Hove Centre at Hove Town Hall, Norton Rd, Hove, BN3 4AH.

Refreshments are not provided – please bring your own. There are supermarkets, cafes and restaurants nearby.

Setting up time is between 8am and 10am on the day. All stands must be erected and dressed by 10am with all packaging and other materials removed from the aisles and stands. Take-down is between 4pm and 5pm. Stands must not be broken down until the fair closes at 4pm.

Please send this form, completed with a cheque payable to **Transition Brighton and Hove**, and post it to: **Eco Energy Fair, Ground Floor, 163 Ditchling Rise, Brighton BN1 4QR**. We will send an invoice after the cheque is received.

Bookings received after 25 September will be charged at a higher rate.



Spaces will be issued on a first-come-first-served basis. We cannot guarantee a particular space, but please number three preferences in the plan above.

Organisation	
Contact name	
Job title	
Address	
Telephone	Mobile
Email	Website
Organisation's product(s) or service(s)	

Organisation type and fee	Earlybird (booked by Fri 25 Sept)	Booked after 25 Sept
Voluntary/non-profit	FREE <input type="checkbox"/>	FREE <input type="checkbox"/>
Sole trader	£19 <input type="checkbox"/>	£34 <input type="checkbox"/>
Local company *	£38 <input type="checkbox"/>	£72 <input type="checkbox"/>
National company *	£110 <input type="checkbox"/>	£200 <input type="checkbox"/>

*For this event, a 'Local company' is one with a business address within East or West Sussex, that does business in Brighton & Hove, and is not a plc; a 'National company' is a company that is a plc, or one that does not include a business operations address within East or West Sussex.



We shall be holding a quiz to encourage people to visit all stands. Please submit before 25 September (preferably attached to this form):

- 1 A question and answer about your organisation/company/products that can only be answered by visiting your stall.
- 2 A short paragraph (no more than 150 words) about your organisation/company/products for inclusion in a visitor's brochure.